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FROM: Dr. Rabin

TO: Patient

RE: Missed Appointments

Dear Patient,

It is the responsibility of the patient to arrive at the agreed upon time. Cancellation of sessions Must be made 24 business hours in advance or a charge for the session will be made. Cancellation Must be made with the office staff or the doctor, and not with the answering service. Regular business Hours are Monday through Friday 10:00 am to 5:00 pm.

Again, if you do not cancel an appointment in the above mentioned manner, you and not the insurance company carrier, will be responsible for payment in full for the missed appointment.

I have read the above and agree with the provisions therein described.

Patient Signature

Date